



Christian County Commission

Notice is hereby given that the Christian County Commission met in regular session at:
The Historic Christian County Courthouse
100 W. Church Street, Room 100
Ozark, Missouri, 65721

On **May 11th, 2020** at **8:55 a.m.**

MEETING MINUTES

Attendee Name	Title	Status	Arrived	Adjourned
Hosea Bilyeu	Western Commissioner	Present	8:55 a.m.	9:08 a.m.
Ralph Phillips	Presiding Commissioner	Present	8:55 a.m.	9:08 a.m.
Mike Robertson	Eastern Commissioner	Present	8:55 a.m.	9:08 a.m.
Madi Hires	Executive Administrative Assistant	Present	8:55 a.m.	9:08 a.m.

Attendees: Auditor Amy Dent, Highway Administrator Miranda Beadles, Human Resources Director Amber Bryant, Purchasing Agent Krista Raleigh, Treasurer Karen Matthews, County Clerk Kay Brown, Eryn Burton

A quorum was established. Presiding Commissioner Phillips entertained a motion to approve the consent agenda, which included Christian County Commission's agenda for today, May 11th, 2020 as published, Christian County Commission's regular session minutes dated May 7th, 2020, Certified Court Order No. 05-11-2020-01 and an emergency procurement by the Highway Department. Eastern Commissioner Robertson so moved. Western Commissioner Bilyeu seconded the motion.

Aye: Bilyeu, Phillips, Robertson. Nay: None. Absent: None. Abstain: None.

The Commission met with County Clerk Kay Brown for discussion regarding office modification. Clerk Brown is requesting to create an opening in the wall of the current payroll office to add additional space in the elections division. Discussion was held. Presiding Commissioner Phillips entertained a motion approving modification of Clerk Brown's office as requested. Western Commissioner Bilyeu so moved. Eastern Commissioner Robertson seconded the motion.

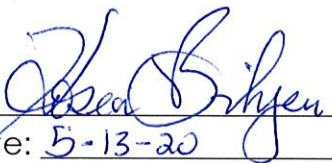
Aye: Bilyeu, Phillips, Robertson. Nay: None. Absent: None. Abstain: None.

The Commission met with County Clerk Kay Brown for transfer of accounts payable duties and budget adjustments. Auditor Dent noted that Clerk Brown will be using the eliminated salary of the prior accounts payable clerk to hire an additional employee for elections, redistribute some to current employees taking on additional responsibilities and the remainder of the eliminated salary will be transferred to the Auditor's office to hire a new accounts payable clerk. Auditor Dent noted the budget adjustment would be for \$6,976.63 as shown on the document presented. Human Resources Director Amber Bryant said both positions had been posted on the website as of last Thursday and job descriptions had been finalized.

Presiding Commissioner Phillips entertained a motion to transfer the accounts payable duties to the Auditor's office for the interim and approve the budget adjustment. Eastern Commissioner Robertson so moved. Western Commissioner Bilyeu seconded the motion.

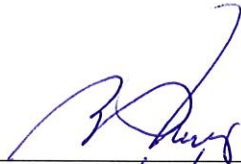
Aye: Bilyeu, Phillips, Robertson. Nay: None. Absent: None. Abstain: None.

The meeting was adjourned at 9:08 a.m.



Date: 5-13-20

Hosea Bilyeu
Western Commissioner



Date: 5/11/2020

Ralph Phillips
Presiding Commissioner



Date: 05-14-2020

Mike Robertson
Eastern Commissioner